

**Instructions for completing fingerprint card**

1. **For applicants residing in Texas**, L-1 Identity Solutions, [www.l1id.com](http://www.l1id.com) (formerly known as Identix), offers Live Scan locations in Texas. You may schedule an appointment online or by phone at 1-888-467-2080.
2. **For applicants residing outside Texas**, request a finger print card from our website [www.bon.state.tx.us/olv/web-requests.asp](http://www.bon.state.tx.us/olv/web-requests.asp). Fingerprinting should be conducted by a person who is appropriately trained to collect them. Your local law enforcement agency should be willing to assist you.

Do not fold or bend fingerprint cards.

If an individual is missing one or more fingers, a notation in the finger print block(s) indicating why a partial or missing image exists must be written in. Common errors that will delay the processing of your FBI criminal background check are incomplete FBI fingerprint cards and poor quality of fingerprints.

**COMPLETE THE FOLLOWING SECTIONS OF THE CARD**

NAM:	Name—Enter your last name, first name and middle name in the appropriate box
AKA:	Aliases—Provide your maiden name or any other name(s) used
CTZ:	Citizenship—Provide the Country in which you are a citizen
SOC:	Social Security Number—indicate your social security number
SEX:	Enter Male (M) or Female (F)
RACE:	Enter White (W), Black (B) or Other (O)
HGT:	Height—enter your height in feet and inches
WGT:	Weight—enter your weight
EYES:	Enter the color of your eyes
HAIR:	Enter the color of your hair (usually consistent with your drivers license information)
DOB:	Date of Birth—enter the month, day and year of your birth
POB:	Place of Birth—enter the city and state or country that you were born
SIGNATURE OF PERSON FINGERPRINTED:	Sign in the appropriate area
RESIDENCE OF PERSON FINGERPRINTED:	Enter your current address
DATE AND SIGNATURE OF OFFICIAL TAKING FINGERPRINT	The person taking your prints must sign in the appropriate area
EMPLOYER AND ADDRESS	If you are a student and not employed, indicate the school that your are attending
REASON FINGERPRINTED	The correct response is “ <b>Gov’t Code 411.125/411.087 Texas Board of Nursing</b> ”

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**DO NOT COMPLETE:**

OCA:	Your Number— <i>leave blank</i>
FBI:	FBI Number— <i>leave blank</i>
MNU:	Armed Forces Number— <i>leave blank</i>
MNU:	Miscellaneous Number— <i>leave blank</i>